

FAIRFIELD AREA SCHOOL DISTRICT

NOTICES OF INTENT - TEMPORARY,
PROFESSIONAL EMPLOYEES

3440

- 3440.1 The Superintendent shall send written notices to temporary professional employees before the fourth week of January and after the release of the final State Performance Plans for the three year probationary period.
- 3440.2 The letters shall include the following:
- 3440.2a The determined rating - satisfactory or unsatisfactory.
 - 3440.2b Statements regarding performance, if applicable.
 - 3440.2c Areas where there is room for improvement and suggested means of bringing about such.
 - 3440.2d Unsatisfactory rating should include reasons for such a determination.
- 3440.3 When there is good reason to believe that the final rating will be unsatisfactory for a temporary professional employee, the person involved shall be alerted to this possibility preceding the final release of the State Performance Plans.